

Public Works Department

Fiscal Year 2017 Proposed Budget

May 5, 2016

City Council Budget Review Committee Hearing

budget.sandiego.gov

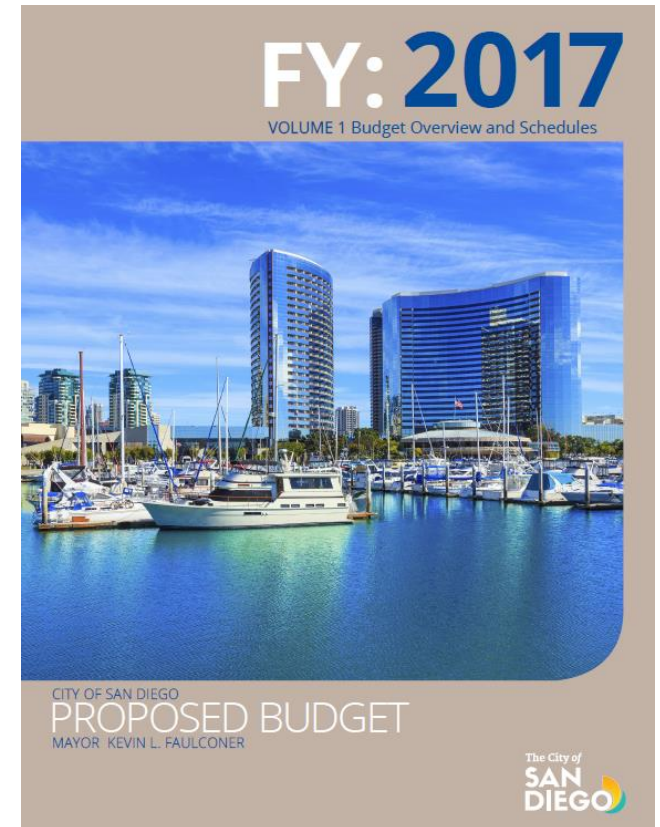


General Services Branch

The General Services Branch of the Department provides support to all City departments and is comprised of the following functions:

- Department Administration
- Publishing Services
- Facilities Division

The City relies on General Services for a range of services including facilities maintenance and repair, administering the Citywide Convenience Copier Program, Publishing Services, and internally supports the Department's information technology, training, and administrative needs.





GENERAL FUND EXPENDITURES SUMMARY

Department Division Name	FY 2016 Adopted		FY 2017 Proposed		Change from FY 2016 Adopted to FY 2017 Proposed	
	FTE	Budget	FTE	Budget	FTE	Budget
Administration	10.00	\$1,444,869	8.00	\$1,385,538	(2.00)	(\$59,331)
Facilities	141.00	25,062,914	166.00	20,297,425	25.00	(4,765,489) ¹
TOTAL	151.00	\$26,507,783	174.00	\$21,682,963	23.00	(\$4,824,820)

¹Adjustment to reflect removal of one-time expenditures implemented in FY 2016 (e.g. transfer from Facilities to CIP and Facilities Condition Assessment).



NON-GENERAL FUNDS EXPENDITURES SUMMARY

Fund Name	FY 2016 Adopted		FY 2017 Proposed		Change from FY 2016 Adopted to FY 2017 Proposed	
	FTE	Budget	FTE	Budget	FTE	Budget
Publishing Services Fund	10.00	\$3,666,496	10.00	\$3,936,277	0.00	\$269,781
TOTAL	10.00	\$3,666,496	10.00	\$3,936,277	0.00	\$269,781



GENERAL FUND

HIGHLIGHTS OF SIGNIFICANT BUDGET ADJUSTMENTS

Significant Budget Adjustments	FTE	Expenditures	Revenue
Facilities Maintenance and Repair Support: Addition of 21.00 FTE positions and associated non-personnel expenditures to increase the facilities maintenance and repair service levels.	21.00	\$2,463,931	-
Carpet Replacement: Addition of non-personnel expenditures to replace the carpet in the City Administration Building on floors two, six, seven, and ten in the City Administration Building.	0.00	255,000	-
Facilities Condition Assessments: Addition of non-personnel expenditures for special reports associated with condition assessments of City facilities.	0.00	250,000	-
Apprenticeship Program: Addition of 1.00 Apprentice 2 – Electrician and 1.00 Apprentice 2 – Refrigerator Mechanic for the Apprenticeship Program.	2.00	139,352	-
Addition for Training Support: Addition of 1.00 Assistant Trainer, 1.00 Safety and Training Manager and associated NPE and Revenue to support training of new employees, supervisory readiness, and manage risk of trade employees to meet OSHA standards. Reduction of 1.00 Executive Secretary position to offset expenditures.	1.00	107,418	85,000

Complete list of significant budget adjustments available at www.sandiego.gov/fm/proposed



Publishing Services Fund

HIGHLIGHTS OF SIGNIFICANT BUDGET ADJUSTMENTS

Significant Budget Adjustments	FTE	Expenditures	Revenue
Equipment Rental: Addition of non-personnel expenditures for copier equipment rental expenses.	0.00	\$189,769	-
Printing Contract: Addition of non-personnel expenditures for third-party printing services.	0.00	108,392	-
Avanti System: Addition of non-personnel expenditures associated with training and update of the Avanti System.	0.00	46,507	-
Print Shop Services: Addition of non-personnel expenditures for paper.	0.00	34,088	-

Complete list of significant budget adjustments available at www.sandiego.gov/fm/proposed

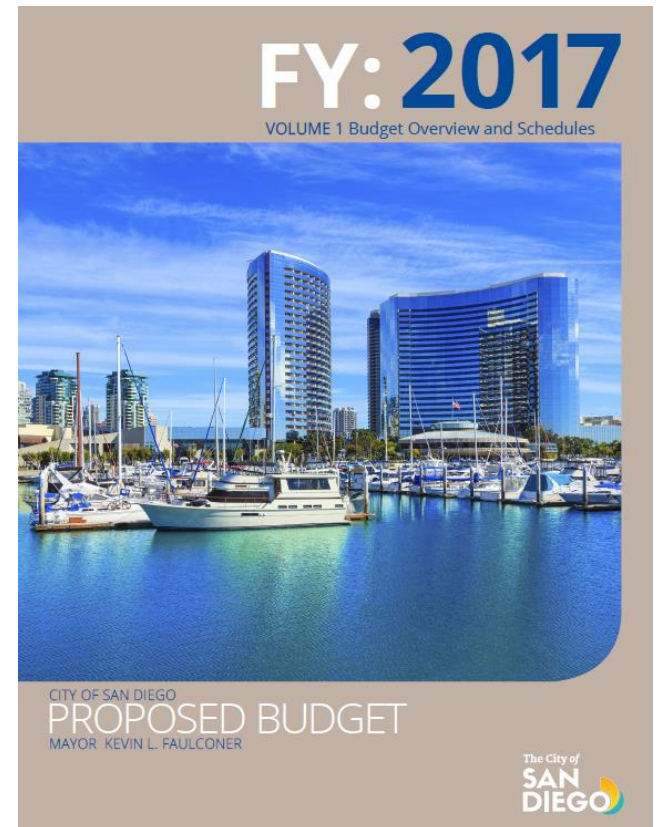


Engineering & Capital Projects (ECP) Branch

E&CP Branch is further divided into five divisions:

- Architectural Engineering & Parks
- Right-of-Way Design
- Project Implementation
- Project & Operational Support
- Construction Management & Field Services

Activities include work on various public infrastructure assets to rehabilitate, restore, improve, and add to the City of San Diego's capital facilities.





NON-GENERAL FUNDS EXPENDITURES SUMMARY

Fund Name	FY 2016 Adopted		FY 2017 Proposed		Change from FY 2016 Adopted to FY 2017 Proposed	
	FTE	Budget	FTE	Budget	FTE	Budget
Engineering & Capital Projects Fund	598.60	\$75,734,886	644.70	\$83,278,054	46.10	\$7,543,168
TOTAL	598.60	\$75,734,886	644.70	\$83,278,054	46.10	\$7,543,168



ENGINEERING & CAPITAL PROJECTS FUND

HIGHLIGHTS OF SIGNIFICANT BUDGET ADJUSTMENTS

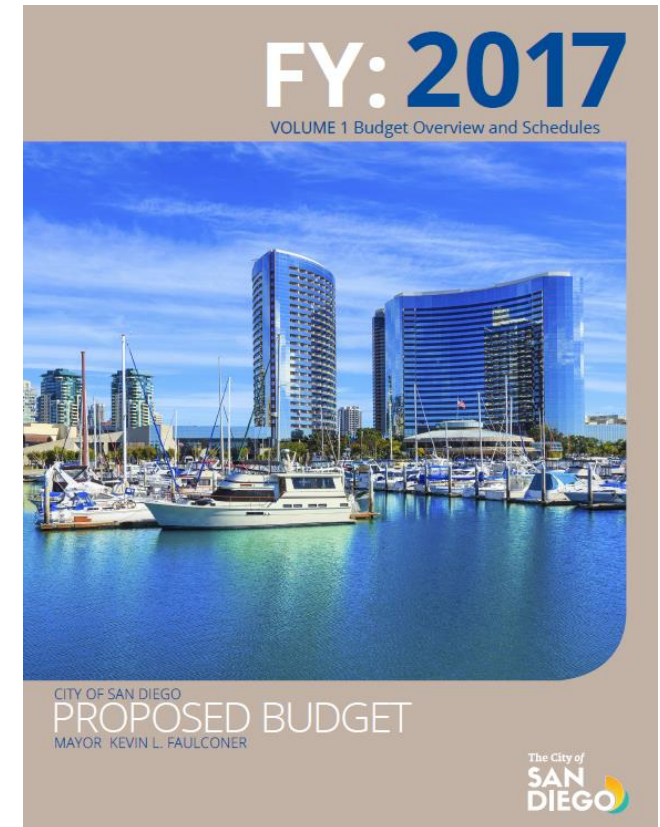
Significant Budget Adjustments	FTE	Expenditures	Revenue
Capital Improvements Program Support: Addition of 49.50 FTE positions and associated non-personnel expenditures and revenue to support the expansion of the Capital Improvements Program.	49.50	\$4,141,009	\$4,141,009
Tenant Improvements and Office Relocation: Addition of non-personnel expenditures for tenant improvements, one- time relocation expenses, and IT related moving expenses.	0.00	615,430	615,430
Addition of Training Expenditures: Addition of non-personnel expenditures for professional training.	0.00	272,250	-
IAM Reimbursable Revenue: Adjustment to reflect revised revenue projections for reimbursement of SAP Infrastructure Asset Management (IAM, formerly EAM) project labor.	0.00	-	530,988

Complete list of significant budget adjustments available at www.sandiego.gov/fm/proposed



Contracts Division

The Contracts Division is responsible for the procurement of Capital Improvements Program (CIP) construction and associated professional consulting services and contract management functions.





GENERAL FUND EXPENDITURES SUMMARY

Department Division Name	FY 2016 Adopted		FY 2017 Proposed		Change from FY 2016 Adopted to FY 2017 Proposed	
	FTE	Budget	FTE	Budget	FTE	Budget
Public Works – Contracts	20.00	\$2,158,822	21.00	\$2,301,710	1.00	\$142,888
TOTAL	20.00	\$2,158,822	21.00	\$2,301,710	1.00	\$142,888



GENERAL FUND

HIGHLIGHTS OF SIGNIFICANT BUDGET ADJUSTMENTS

Significant Budget Adjustments	FTE	Expenditures	Revenue
Capital Improvements Program Support: Addition of 1.00 Assistant Engineer-Civil and associated non-personnel expenditures and revenue to support the expansion of the Capital Improvements Program.	1.00	\$82,127	\$64,247